



Attendance & Introductions:

Attendance:	Kirsty Lamont Heather Laycock Kristen Lockerby Esther Montero Matt Reed Erin Kuhl
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Regrets:

Regrets:	Julia Gribble Brooklyn Flear
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Call to Order: 7:03pm

Land Acknowledgement: We open our meeting with the acknowledgment that we sit on the traditional and unceded territories of the Syilx Okanagan peoples. We are grateful for the opportunity to meet here and thank all the generations of people who have taken care of this land before us.

Correspondence:

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President Report: Kirsty Lamont

- Signs, Banner & Plexiglass (for Plinko game)
- Quotes for signs, banners, & plexiglass (bundle with the preschool)
- Double sided signs \$32/sign x10 = \$320 (lawn signs) – H style
 - Design (PAC event, PAC event thankyou for your support, PAC event today)
- A frame signage approx. \$50/signage 24 x 36 (PAC meeting tonight, everyone welcome)
- Banner \$200 (Glenrosa PAC)
- Fix game, plexiglass

Motion to approve signage updates up to \$750 total (lawn signs, banner, A frame sign, plexiglass)		
Motion	Second	Member Vote
Kristen Lockerby	Esther Montero	Unanimous

Vice President Report: Erin Kuhl

- Munch a Lunch – Sept 1, 2026 updates
- Kendyl Admin access to Munch a Lunch
- Julia Gribble Hot Lunch Coordinator



Upcoming School Events: 2026

PAC Meeting Wednesday September 9 th	In Person (Library Glenrosa) 6pm
Meet and Greet Wednesday, Sept 16 th	8:20 – 9 am 8:05 set up Coffee/tea provided Goal – increase parent volunteers PAC events
Movie Night/Welcome Back BBQ Thursday Sept 24, 2026	Paid in advance PAC concession – hotdogs, drink, chips \$5 Sausages - BBQ & flat top available Pre-order dinner Step up helpers: Matt, Erin Movie set up & concession Kirsty flyer for pre-orders Back up option – inside the gym
Halloween Dance Thursday Oct 29 th	Erin, Matt, Kirsty available for set up Music Matt Halloween décor call outs Pizza orders Set up – outside the gym Erin – cotton candy fundraiser

Treasurer's Report: Heather Laycock

General Account: \$ 22,033.00

Gaming Account: \$ 2094.49

- Bus
- October – funding in account
- Application Spring

Savings Account: \$6.06

Term Deposit GIC: \$10,227.45

- Playground funding \$5000/year

Changes to the Cheque writing process:

Due to ongoing issues locating the correct receipts for the cheques written and/or cheques written without receipts **the PAC will now do the following:**

- Cheques can only be written to vendors/PAC members etc. by the Treasurer.
- The Treasurer will be one of the two signatures on every cheque.
- Invoices need to be printed and in the PAC drawer before a cheque is written – If you cannot print it, then it will be emailed (not via text or messenger) to the Treasurer, and they will print it prior to writing the cheque.
- All receipts must be physically in the PAC drawer attached to a receipt form before a cheque is written.
- PAC funds cannot be used to purchase gift cards for teachers. Receipts must be submitted for approved items to be reimbursed.



Fundraising Report: Esther Montero

Scoops	Prior to Thanksgiving (September 18 th order return) Submit order Sept 21 th Flyer ready for the first week of school (Sept 8 th) Delivery before Thanksgiving (Oct 1 st) Pick up AM Kelowna (free shipping) Preschool scoops (dates sets)
Created by Kids	Christmas Art Work Mail box directly to the school with children's name Complete the form summer Oct 5 th launch date Teacher send home Oct 19 th (mugs, cards etc.) Return orders Oct 28 th Orders arrive Nov 16-20 th
Purdy's	Christmas Not updated in webpage yet for Christmas order Delivery time (at least 2 weeks) Dec 11 th school order arrival Deliver to Kirsty's address Esther e-mailed already, updated password
Mitchell's Soup	Fall or Winter Online orders Preschool – share shipping
West Coast Seeds	Mid-Feb order Online application March 8 th or last week of March Online orders

Copac Report: Matt Reed

- Email co-PAC for email Matt
- Monthly meeting, requirement 3 meetings/year as per PAC bylaws
- First Monday of each month

Hot Lunch Report: Julia Gribble

- Hot dogs x1/month only
- Gr. 5 planning committee & parents – pizza days -run by gr 5 parents if they want it use it as a fundraiser (# pizza day, based on parent volunteers)
- Friday treat days - Erin will head up again this year

Grade 5 Fundraising/Events Report: Brooklynn Flear



Tentative Upcoming PAC Meetings:

- Sept 9th – in person 6pm confirmed
- Oct 14th – ZOOM 7pm
- Nov 18th – In person 6pm
- Dec 16th – In person Social (location TBD)
- Jan 13th - ZOOM 7pm
- Feb 10th – In person 6pm
- March 10th - ZOOM 7pm
- April 14th – In person 6pm
- May 12th – ZOOM 7pm AGM
- June 16th – In person Social (location TBD)

Digital copy from secretary email – required
Passwords for all exec/email login

Adjournment: 7:55pm

2026-2027 PAC Exec:

President – Kirsty Lamont
Vice President – Erin Kuhl
Treasurer – Heather Laycock
Secretary – Kristen Lockerby
Co-PAC rep – Matt Reed

PAC Non-Exec:

Hot lunch Coordinator – Julia Gribble/Erin Kuhl
Grade 5 Rep – Brooklynn Flear
PR Rep – President will cover for now
Fundraising – Esther Montero
Parent Teacher Liaison – President will cover for now